

APPLICATION TO ENROL IN THE 2009 BIOENERGETIC TRAINING PROGRAMME

(Please print. Please use additional paper should you need to expand any answers)

Section A PERSONAL DETAILS							
Surname:	<input type="text"/>	Given names:	<input type="text"/>				
Preferred title: (please tick)	Ms <input type="checkbox"/>	Mrs <input type="checkbox"/>	Mr <input type="checkbox"/>	Other <input type="text"/>	Preferred first name:	<input type="text"/>	
Home address:	<input type="text"/> <input type="text"/> <input type="text"/>	Postal address: (if different from home address)	<input type="text"/> <input type="text"/>				
Phone - Home:	<input type="text"/>	Work:	<input type="text"/>	Mobile:	<input type="text"/>		
Date of birth:	<input type="text"/>	Gender: Female	<input type="checkbox"/>	Male	<input type="checkbox"/>	Email:	<input type="text"/>
Please list any special personal needs/requirements that will need to be accommodated by the trainers, e.g. physical impairment, dietary or health problems etc:							
<input type="text"/>							
<input type="text"/>							

Section B EDUCATIONAL AND PROFESSIONAL		
Please specify, and attach evidence, for your relevant tertiary qualifications:		<input type="text"/>
<input type="text"/>		
<input type="text"/>		
Please specify any counsellor/therapist/human services training you have had apart from your tertiary qualification that is relevant to this training course:		
<input type="text"/>		
<input type="text"/>		
<input type="text"/>		
Please specify your work experience relevant to this training course:		
<input type="text"/>		
<input type="text"/>		

Section C PROFESSIONAL STANDARDS				
Please specify any professional organisations you belong to (e.g. NZAC, NZAP):		<input type="text"/>		
Have you ever been subject to disciplinary procedures from a professional organisation such as NZAC, NZAP?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If 'Yes' please supply details:				
<input type="text"/>				
<input type="text"/>				
Please supply written reference from of two referees (not relatives): one who can attest to your personal qualities and one who can attest to your professional suitability to undertake this training.				
References attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If 'NO', please advise approximate date references will be available:	<input type="text"/>

Have you ever been convicted of a criminal offence? Yes No

Please note, information about criminal convictions is protected by the Criminal Records (Clean Slate) Act 2004, unless you have conviction within the last 7 years, or have received a custodial sentence, or been convicted of a specified offence (e.g. sexual offences against children). If 'Yes' please supply details:

'Face to face' contact with members of NZSBA is required for approval for admission to the training programme. This contact can include attendance at an NZSBA training workshop or personal interview.

Please list any Bioenergetic training events or personal interview with a member of NZSBA.

OR, I would like to request an interview with a member of NZSBA for admission to the training programme: Yes No

Section D FEES & PAYMENT

The annual fee for the Bioenergetic Training Course for 2009/2010 is **\$3900**. A deposit of **\$1000** is to accompany this Application Form and both are to be received by Thursday 7th May 2009.

The enrolment deposit may be paid by cheque (made out to NZSBA) or paid by Internet Banking (NZSBA: 02-0520-0086194-00).

Cheque attached Paying by Internet Banking

The balance of the annual fee (**\$2900**) can be paid either on the commencement of the training programme, Saturday 30th May 2009 or by automatic payment. A discount of **\$100** will be made upon full payment by the 10th June 2009. Please indicate your choice below.

Payment in full	By 10 June 2009	Cheque <input type="checkbox"/>	Internet <input type="checkbox"/>	1 payment	\$2800	<input type="checkbox"/>
Quarterly automatic payments	10 June, 10 Sept, 10 Dec 2009, 10 March 2010			4 payments of	\$725	<input type="checkbox"/>
Monthly automatic payments	First payment 10 June 2009, final by 10 May 2010			12 payments of	\$242	<input type="checkbox"/>

If paying by instalments, please take the completed 'Automatic Payment' form to your bank.

Section E TERMS AND CONDITIONS

The Training

The Training Programme being offered by the NZSBA is a part time, graduate-level programme that enables Trainees to qualify as Certified Bioenergetic Therapists. The qualification is awarded by the International Institute For Bioenergetic Analysis (IIBA). The Programme is described in detail in the NZSBA Training Curriculum Summary.

Admission to the Training Programme

Prior to joining the Training Programme, prospective applicants need to be assessed for suitability by attending a Bioenergetic Society Workshop or having an interview with the Local Trainer/s or a designated member of the NZSBA. All applicants need to fill out an Enrolment Form. They will need to produce evidence of their relevant qualifications and provide two references, one supporting their personal qualities and the other addressing their professional suitability to train as a Bioenergetic psychotherapist. The NZSBA reserves the right to admit suitable applicants after the Training Programme commences.

Fees and Withdrawal Policy

The NZSBA expects that those who enrol in this programme will be committed to completing the four years of training. This is because anyone leaving prematurely could jeopardise others' ability to complete the full training requirements. Where there is any intention not to attend the full four years, prospective trainees are required to state this clearly in this application. If places on the course become limited, Trainees who commit to the full Programme will have priority of inclusion.

All deposits and balances of training fees must be paid by the dates stated in Section D of the Application, according to the agreed arrangements for each trainee. The NZSBA reserves the right to charge administration fees and interest on any outstanding fees. If there are financial difficulties now or at any time in the future, trainees should contact the Treasurer of NZSBA: Kate Dent Rennie, ph: 04 568-9821.

The deposit of \$1000 will be repaid in full if: a) the training course does not proceed, or b) the trainee withdraws before 30th May 2009. Once trainees commit to any year of the training they will be liable for the full fees for that year. The NZSBA will not refund any fees after the trainee begins the course. Any trainee intending to withdraw must do so in writing.

Fees will be set at the beginning of each year and may vary according to the number of trainees, the exchange rate and the administration costs. The training will only proceed in year one if there are a sufficient number of enrolments for NZSBA to keep fees under or close to \$4000 per annum. If a significant change to the fees is needed in ensuing years this will be done in consultation with the trainees.

Postponement, Modification or Cancellation of the Training

The NZSBA will not be liable for any act, omission, or failure to fulfill its obligations under this Agreement if and to the extent that such act, omission or failure arises from any cause reasonably beyond its control, or the effect of which it could not reasonably have predicted or avoided. Those events may include but shall not be limited to insufficient funding due to trainee withdrawals or to acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental action superimposed after the date of this Agreement, fire, communication line failures, power failures, earthquakes or other disasters (called "Force Majeure").

In the event that the training as outlined cannot continue, NZSBA will make every effort to offer the remainder of the training in a modified form that still meets the requirements for CBT obligations and will endeavour to inform and consult the trainees as soon as possible. In the event of postponement or cancellation of the Training Programme, the NZSBA will not be liable for any compensation for losses or costs incurred by the trainees, other than fees that have been paid and that are surplus to liabilities incurred.

Disputes

Trainees are encouraged to take up any concerns regarding the Training Programme with the Local Trainer. If the Trainee is not satisfied with the response, he or she may consult a NZSBA liaison representative. If any dispute is still unresolved, it will be referred to arbitration pursuant to the Arbitration Act 1996. In the event of disagreement, the arbitrator will be nominated by the President of the Wellington Branch of the NZ Law Society.

Privacy

The NZSBA collects and stores information from this form to comply with the requirements of the IIBA and the Aotearoa Psychotherapy Registration Board. In signing this registration / enrolment form you authorize such disclosure to third parties on the understanding that the NZSBA will observe the general conditions governing the release of information, as set out in the Privacy Act 1993.

Professional Affiliation

All trainees are required to be members of IIBA and NZSBA for each year of the training. Annual IIBA fees are approximately \$150 (Swiss Francs 98) from 1st October 2009. NZSBA fees of \$80 are waived for trainee membership.

Training Dates

The training programme will be made up of 21 days per year for four years. These will take place in three lots of five-day trainings and three weekend trainings. From Year Two, dates will be set early in the year and will be adhered to. Trainees are expected to attend all training days. If training days have had to be missed for whatever reason, some or all of these may need to be made up in some way that is negotiated with the Local Trainer.

Personal Therapy Requirements

All trainees are required to do a minimum of 24 hours of personal Bioenergetic psychotherapy with one of the recommended Bioenergetic therapists for each year of the training. Fees will be by negotiation with the therapist chosen. A total of 140 hours of personal Bioenergetic therapy is required for certification as a CBT.

Written Work

Trainees will be required to keep a personal diary to be submitted to the Local Trainers annually. It will contain comments on the trainee's growing understanding of their personal history (psychology), the development of body awareness and changes to that, and on the readings from the list that have had personal significance for them.

Supervision Requirements

All trainees wishing to be certified must do a minimum of 50 supervision hours with a Bioenergetic supervisor nominated by NZSBA. The supervisor must be someone other than the trainee's Bioenergetic therapist. This number of supervision hours may be extended if trainees have not had significant supervision experiences prior to the training. In addition, towards the end of their training, trainees may be required to do a small number of supervision hours with one of the International Trainers.

Case Study

A significant Case Study is required once trainees have had supervised experience in working with a number of Bioenergetic clients.

NZAC/NZAP or equivalent membership

Membership of NZAC or NZAP or equivalent body must be established by the time trainees are ready to start practising as trainee Bioenergetic therapists (practice as a Bioenergetic therapist will not occur before the clinical training in years three and four, and then not without permission from the Local Trainer).

International Assessment

In addition to the completion of the above requirements, two of the international trainers will assess both the submitted Case Study and the applicant's readiness for certification.

Registration as a Psychotherapist

The Psychotherapists Board of Aotearoa NZ has advised NZSBA that students who enrol in a qualification approved by the Board for 'grandparenting', before the end of March 2010, will have that qualification recognized for registration provided they complete it within the time limit approved by the training institute.

As the Bioenergetic qualification, 'Certified Bioenergetic Therapist' (CBT), has been approved by the Board for 'grandparenting', students who complete the International Institute for Bioenergetic Analysis (IIBA) requirements for CBT, as outlined in the Training Curriculum, will meet the Board's criterion and can apply for registration as a Psychotherapist.

Section E DECLARATION

If you are unclear about any matters you should consult the Local Trainer, Pye Bowden, before signing this form.

I apply to be enrolled in the 2009 Bioenergetic Training Programme and confirm that I have read and understand and accept the Terms and Conditions of Enrolment and Privacy Act information above. I also confirm that I have completed all the relevant sections of the Application and that the details I have supplied are true and correct. I understand that if this information is subsequently found to be false, my enrolment may be cancelled and I will be liable for any costs incurred by the NZSBA in cancelling my enrolment. I understand my enrolment will not be actioned if I do not sign this Declaration.

I understand that once I enrol for any year of the training course, I am required to pay that year's fees in full and

EITHER: I am ABLE to commit to completing the four years training.

OR: I am UNABLE to commit to completing the four years training.

My reasons for not being able to commit to four years at this time:

Signature:

Date:

Check-list: Enrolment Form Academic Record References Deposit

Please post your completed Enrolment Form to: **NZSBA Training Committee, PO Box 25128, Panama St, Wellington 6146** by 7th May 2009.

Further information can be found on our website: <www.bioenergetics.org.nz>